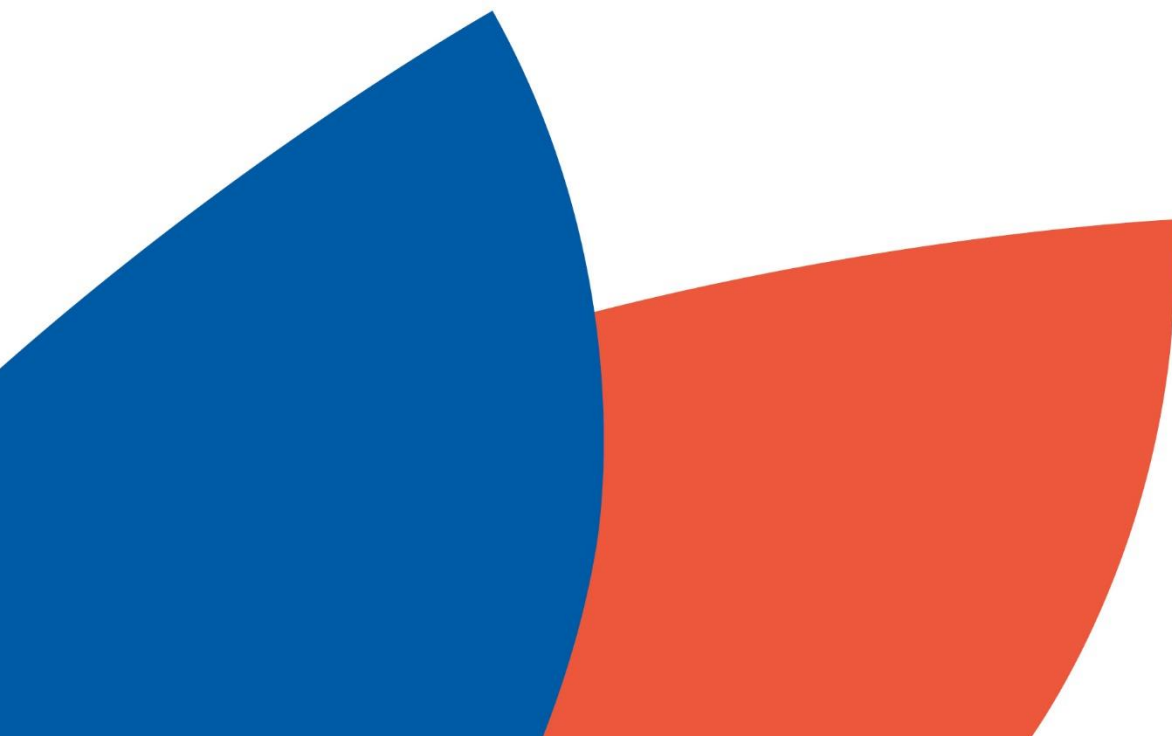


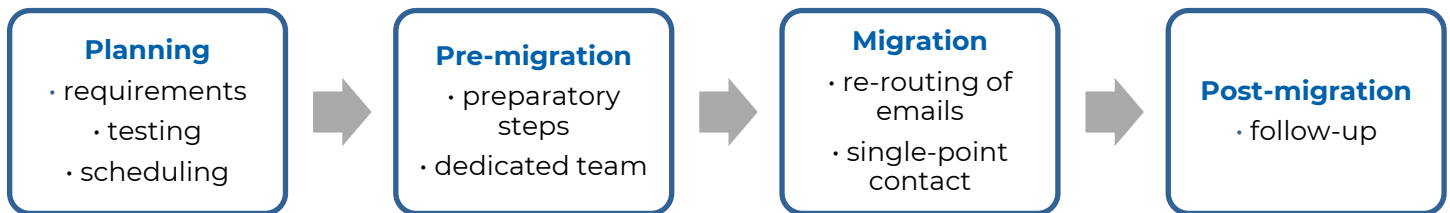


Email migration service



Treat yourself to a simple and efficient migration. Once you sign up for hosted Exchange, our migration team will work hand in hand with you to guarantee a successful setup of your new email solution. From start to finish, a dedicated migration specialist will monitor the transfer of your data and guide you through every step. We have developed a secure and stable process to ensure your migration to our platform is carried out as seamlessly as possible. No downtime. No email loss.

Migration Process



Implications

The following is an overview of what is included in the migration service. Please refer to our migration guidelines for more detailed information.

Personalized service	Migrated items*
<ul style="list-style-type: none"> • Dedicated migration specialist • Straightforward guidelines • Thorough testing • Flexible scheduling • Close follow-up 	<ul style="list-style-type: none"> • Email • Calendars • Contacts • Tasks • Notes • Journals

* Migrated items may vary depending on the source environment and protocol used. Excluded items are mailbox rules (client/server), signatures, out-of-office settings, folder security permissions, delegates, personal distribution lists, disclaimers, public folders, categories, ActiveSync devices, and some BlackBerry devices

Involvement

- Read the Migration Guidelines document for detailed instructions on what needs to be done on your end.
- Provide the required .xls user import spreadsheet so we can create your account on our platform.
- Provide all required information for the testing phase (webmail URL, admin credentials, etc.).
- Be available for 2 consecutive hours on your migration day.

To learn more about Sherweb's hosted solutions, visit www.bizandproject.com or call **310 860 6022**.

